

**BOARD OF TRUST**

DATE: Tuesday, January 30, 2024

In the Boardroom

TIME: 5:00 p.m.

PRESENT: Ms. P. Hilderley (Chair), Ms. D. Westcar, Ms. M. Ross (Pt. Advisor), Mr. R. Mitchell, Ms. J. Sandhu, Ms. C. Wilson, Ms. B. Taylor, Mr. P. Lang, Ms. K. Lavelle, Ms. C. Smart, Ms. T. Crockford, Ms. A. Fortin, Dr. I. Hons, Dr. P. Howatt, Dr. K. Green, Ms. C. Lauder (City Rep), Mayor J. Acchione (County Rep)

REGRETS: Dr. M. MacLeod, Ms. L. Symons, Ms. J. Soden, Ms. P. Wettlaufer, Mr. E. Andreola,

Recorder: Ms. H. Scherer (Executive Assistant)

|  |  |
| --- | --- |
| **AGENDA ITEMS** | **DISCUSSION** |
| CALL TO ORDER | Prior to the meeting, the Board members individually completed the Accreditation Governance Survey Tool.  The meeting was called by Ms. Hilderley, Chair at approximately 5:00 p.m. |
| PRESENTATION | **Welcome Banners:**  Ms. Lynch presented on the new Welcome Banners for WH and highlighted the following:   * Capital Projects and the Equity, Diversity, Inclusion and Belonging Committee worked with a graphic designer on the new banners. * They got the top 14 languages in our area from Stats Canada which will be used on the banners to say ‘Welcome’ in the different languages. It was also state the language on the banner (i.e. French, Dutch, etc.) * They will also highlight corn, cows, wind turbines, original hospital, manufacturing, tractor and a train on the banners as these are symbolic to Oxford County. * Each of the banners will be the same size as the previous banners, approximately 2 feet by 4 feet. * It was noted that it is hard to decipher what the corn image is and so it was recommended that the corn picture be more clear and possibly have more than one stalk.   Ms. Hilderley thanked Ms. Lynch for her presentation. |
| DECLARATION – CONFLICT OF INTEREST | No one declared a conflict of interest. |
| ADOPTION OF AGENDA | **MOVED** by Mr. Mitchell to adopt the agenda, seconded by Mr. Acchione. **CARRIED.** |
| HUDDLE | * Ms. Crockford reviewed the Mission, Vision, Values and Value Statement. * This month’s topic is **Diabetes Education and Nutrition Program:**   + This program provides education and support to individuals and their families newly diagnosed or with established diabetes.   + The team is compromised of a Registered Diabetes Nurse and Registered Dieticians.   + You can self refer or be referred by your Family Physician.   + They offer outpatient in-person or telephone appointments and follow-ups, inpatient assessments and follow-ups and seminars and classes.   + They offer a pre-diabetes class, a diabetes class for type 2 diabetics, individual diabetes visits and follow-up visits, gestational diabetes support and nutrition visits for meal planning.   + Total inpatient visits from April 2023 – January 2024 was 202. There were 136 new referrals and 66 follow-up visits.   + Total outpatient visits from April 2023 – January 2024 was 3,650 with 372 new referrals and 3,278 follow-up visits.   + There was 12 pre-diabetes and diabetes classes from April 2023 – January 2024 with a total of 44 participants.   + Ms. Crockford noted that she was quite surprised at the number of outpatient visits. * Ms. Westcar will be the Huddle Leader for February. |
| PREVIOUS MINUTES –  November 28, 2023 & December 13, 2023 | **MOVED** by Ms. Lauder, seconded by Ms. Ross to approve the previous minutes of November 28, 2023 and the Special Board minutes of December 13, 2023. **CARRIED.** |
| Joint Health and Safety Committee | **MOVED** by Ms. Westcar, seconded by Ms. Crockford to approve the previous minutes of November 21, 2023. **CARRIED.** |
| Finance Committee | **2023/24 Capital Equipment Status Update:**  Ms. Westcar gave an update on the 2023/24 capital equipment status. She noted that the corporate purchases line includes the OneChart phase 2 full amount, although this will be spread out over 3 fiscal years. It also included the ERP systems full amount, which will be spread out over 2 fiscal years. |
| City Report | Ms. Lauder noted that they will begin reviewing budgets next month. |
| County Report | Mr. Acchione reported that he recently attended the ROMA (Rural Ontario Municipal Association) Conference in Toronto. He thanked Mr. Lang for joining him and other City employees in a meeting with Minister Jones where they discussed the proposed Wellness Centre. |
| Foundation Report | Ms. Taylor gave the following highlights:   * The Foundation received $500,000 from Ken and Roberta Sommers. This is their first donation to the WH Foundation. * David and Barbara Beatty donated $25,000 towards the direct mail campaign this year. * Annie Mae Carter gifted $25,000 for general unrestricted in December. * November 50/50 grand prize winner was Verna-Lisa Herrin who took home $89,762. * December 50/50 grand prize winner was Doug Booker who took home $194,002 (the largest jackpot to date). * The Foundations total net proceeds from the 50/50 is $1.77M. * The 2023 Winter Direct Mail piece went to 2,100 homes with 332 responses for a total of $105,731. Total funds raised in 2022 was $99,387. * Dairy Capital Run is scheduled for May 25th. Registration is now open. * The Golf Tournament is scheduled for June 12th. |
| Correspondence | Nothing to report |
| Adjournment | The meeting adjourned to LPP on motion at 5:37 p.m. CARRIED. |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ms. P. Hilderley, Chair Ms. L. Symons, Secretary