



BOARD OF TRUST

DATE: Tuesday, January 31, 2023

BOARDROOM

TIME: 5:00 p.m.

PRESENT: Ms. B. Taylor (Chair), Ms. J. Sandhu, Ms. P. Wettlaufer, Ms. T. Crockford, Ms. P. Hilderley, Ms. C. Smart, Mr. P. Lang, Ms. K. Lavelle, Ms. L. Symons, Mr. R. Mitchell, Mr. E. Andreola, Ms. M. Ross (Pt. Advisor), Ms. C. Lauder (City Rep), Mayor J. Acchione (County Rep), Dr. K. Green, Dr. M. MacLeod, Mr. M. Salem (Admin Resident)

REGRETS: Dr. A. Bigham, Ms. D. Westcar, Ms. C. Wilson, Ms. J. Soden

Recorder: Ms. H. Scherer, Executive Assistant

AGENDA ITEMS	DISCUSSION	RESPONSIBILITY	ACTION
CALL TO ORDER	<p>The meeting was called by the Chair at approximately 5:00 p.m.</p> <p>Ms. Taylor wished everyone a Happy New Year and welcomed the new City and County Representatives, Ms. Connie Lauder (City) and Mayor Jerry Acchione (County) to the Board of Trust.</p> <p>Ms. Taylor also welcomed Mr. Mahmoud Salem the Admin Resident at WH for the next four months. He has earned a BA in Economics from the University of Toronto and a Master’s Degree in Economics from the University of Ottawa. He is currently in his first year of his MBA at McMaster University.</p>	Chair	
PRESENTATION	There was no presentation this month.		
DECLARATION – CONFLICT OF INTEREST	No conflicts of interest were declared.	All	<ul style="list-style-type: none"> • Information

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ADOPTION OF AGENDA	<p>Ms. Taylor noted that she would like to add 21.3 Nominating Committee Report to the agenda.</p> <p>MOTION by Ms. Crockford, to adopt the Agenda as amended, seconded by Mr. Andreola. CARRIED.</p>	All	<ul style="list-style-type: none"> • MOTION
PREVIOUS MINUTES – November 29, 2022	<p>MOTION by Mr. Mitchell, seconded by Ms. Hilderley to approve the previous minutes of November 29, 2022. CARRIED.</p>	All	<ul style="list-style-type: none"> • MOTION
Patient and Family Advisory Committee	<p>MOTION by Ms. Symons, seconded by Ms. Sandhu to approve the previous minutes of January 18, 2023. CARRIED.</p> <p>Ms. Ross wanted to recognize the hospital staff for the effort they put in to engage patients and patient advisors. She noted not a lot of other hospitals do this.</p>		<ul style="list-style-type: none"> • MOTION
Joint Health and Safety Committee	<p>MOTION by Ms. Crockford, seconded by Ms. Hilderley to approve the previous minutes of November 15, 2022. CARRIED.</p>		<ul style="list-style-type: none"> •
Finance Committee	<p><u>Capital Equipment Status Update:</u></p> <p>Ms. Crockford reviewed the capital equipment status as of January 20, 2023 and highlighted the following unpurchased equipment:</p> <ul style="list-style-type: none"> • Capital Projects - \$3,069,000: this is the solar project that did not proceed due to not receiving the funding incentive and the Chemotherapy Renovation, which is currently in the planning stages. • Corporate - \$1,355,000: this is the patient entertainment system (which is being presented today) and the new ERP system (currently in the RFP process and will be carried over to next year). • Diagnostic Imaging - \$1,813,000: new CT scanner (which is being presented today). • Health Records - \$65,000: system upgrade – this will not be used as there is no capital cost to the upgrade. 		<ul style="list-style-type: none"> • Information

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	<ul style="list-style-type: none"> • Housekeeping - \$100,000: scrub dispenser – it has been decided not to purchase at this time. • I.T. - \$160,000: upgrade to AV system in Boardroom and Vision Hall – in the process of selecting a vendor. 	
City Report	No City Report	• Information
County Report	No County Report	• Information
Foundation Report	<p>Ms. Wettlaufer highlighted the following:</p> <ul style="list-style-type: none"> • The Foundation received a \$100,000 donation from Melvin and Jane Rundle. This was their first donation to the Foundation. • The Foundation will be receiving three shares of Annette Vriends estate. The amount is unknown at this time. • There were 3000 pieces mailed out for the Winter Direct Mail. There were 345 responses received for a total of \$99,387. This was slightly higher than the previous year. • The December 2022 50/50 Grand Prize winner was Deb MacDonald who took home \$139,632. The hospital’s take was \$101,046. The January grand prize draw was today and the winner took home \$57,190. • This year’s Dairy Capital Run will be held in-person and will be held at the Farm Show property on Saturday, May 27th. The Farm Show will also be a sponsor this year. Registration will open in February and they will cap the number of registrants at 600. • The Annual Golf Tournament is scheduled for June 14th at Craigowan. • The Foundation will be running a Capital Campaign for the Chemotherapy renovations. This is the first capital campaign the Foundation has done since the build of the new hospital. 	• Information
Correspondence	Nothing to report.	• Information
Adjournment	The meeting adjourned to LPP on motion of at 5:02 p.m. CARRIED.	

Ms. B. Taylor, Chair

Ms. D. Westcar, Secretary